



Senior Center

CDL Bus Driver

1 Day/Week from March to November

Bring your enjoyment of people and Commercial Driver's License and to work for the Senior Center. Driver provides safe, efficient transportation to the elderly and disabled citizens of Franklin on day trips.

Positions Requires:

- Valid Commercial Driver's license and excellent driving record.
- Certification in CPR, Standard First Aid and Sensitivity Training.
- Empathy for the elderly and disabled and their needs and demonstrated ability to interact effectively with them.
- Must be able to drive an 8-passenger handicapped accessible bus and operate a chair lift.
- Experience in paratransit services preferred.
- Knowledge of streets / roads / community facilities in the Franklin area.

Please forward an application or resume and cover letter to: Human Resources, 355 East Central Street, Franklin, MA 02038 or by email at apply@franklin.ma.us.

Town of Franklin

Title: Senior Center CDL Bus Driver

Department: Franklin Council on Aging

Objectives:

To provide safe, efficient transportation to the elderly and disabled citizens of Franklin

Essential Functions:

Adhere to pre-arranged schedule for recreational trips, requesting authorization for any changes and/or additions from the Senior Center Director or Program Coordinator.

Assist clients safely into the vehicle, making sure all seat belts are fastened and wheelchairs are properly locked in place before moving the vehicle. Assist clients into their destination.

Keep records of clients and mileage.

Report any vehicle malfunction or needed repairs to the Senior Center Director.

Maintain the cleanliness of the vehicle at all times; gas up, return vehicle, lock and at the end of the day.

Drive safely and defensively and obey all traffic laws and report any accident to the police and Senior Center Director.

Report to the Senior Center Director if road conditions warrant a change in scheduled routes.

Utilize/operate mobile communications and GPS systems as needed.

Obtain emergency help that may be needed as quickly as possible.

Use a friendly, courteous, patient and helpful manner with clients at all times.

Required Knowledge, Skills and Abilities:

Knowledge of streets / roads / community facilities in the Franklin area.

Empathy for the elderly and disabled and their needs and demonstrated ability to interact effectively with them.

Experience in paratransit services preferred.

Required Equipment Operation:

Drive an 18-passenger handicapped accessible bus. Operate chair lift.

Required Qualifications:

Valid Commercial Driver's license and excellent driving record.

Certification in CPR, Standard First Aid and Sensitivity Training.